

CHANGE IN LAY DELEGATE

If a parish needs to change its Lay Delegate representation, this form must be filled out in its entirety—either typed or legibly written—and returned to:

The Secretary of Convention, The Diocese of New York, 1047 Amsterdam Avenue, New York, NY 10025-1798, or by Fax: (212) 316-7420 not later than the time for Convention registration. No changes in a parish delegation will be recognized unless this form is timely submitted.

THIS IS TO CERTIFY that a vacancy has occurred among the elected lay Convention delegate(s) from

(Church Name)

(Church Address)

because of the resignation, death, inability to attend, other ()

of (name of delegate)

I HEREBY DESIGNATE

(name of alternate)

of (home address)

to fill the vacancy.

Date

Signature and office (see below)

Canon 2.1(4) In case a vacancy shall occur ... among the Lay Members of a Parish or Organized Mission, it shall be the duty of the Rector, or if there be no Rector or the Rector be absent or disabled, the duty of the Church Wardens or one of them, or in the case of an Organized Mission, the duty of the Minister-in-charge, or if there be no Minister or if the Minister-in-charge be absent or disabled, the duty of the Clerk of the Advisory Board, to designate in writing a Provisional Lay Member to supply the vacancy; and such written designation filed with the Secretary of the Convention, shall be sufficient evidence of the right of the person therein designated to represent the Parish or Mission as a Lay Member.